MINUTES OF MEETING

BOARD OF CERTIFICATION

PERSONNEL IN WASTEWATER TREATMENT FACILITIES

Date: July 5, 2006 Wednesday

Place: Statewide Wastewater Operator Training Center, Sand Island, Oahu

Time: 8:30 a.m.

Present: Kenneth Knapp, Chairman Charles Dawrs

Marshall Lum, Secretary Eassie Miller Mansfield Dacay Wayne Salas

Absent: Victor Moreland, Myron Nomura

I. CALL TO ORDER: Ken called the meeting to order at 8:40 am

II. REVIEW and APPROVE MINUTES: Board members approved the May 26, 2006 meeting minutes as amended per discussion.

III. OLD BUSINESS:

- a. <u>New Plant Classifications</u>. Board members did not conduct any plant classifications.
- b. <u>CEU Plan and other online training courses</u>. Deferred to next BOC meeting.
- c. <u>CEU allocation table for license renewal.</u> Deferred to next BOC meeting. Suggestions were made to: 1) Look into getting more on-line training courses approved; 2) Assess after two years to see how on line classes are working.
- d. <u>Status of Michael Ratte's hearing request.</u> Marshall reported that Dr. Fukino has approved Tom Rack as the Hearings Officer. Bill Cooper from the Attorneys General Office will represent the Board. Marshall will contact Mr. Rack to see when the hearing is to be held. Board agreed that the hearing should be held on Maui.
- e. Wade Thode's response to Board's memo on the SWOTC management course.

 Board agreed that the 3 CEU management course should be awarded only 2 CEUs.
- f. <u>Budget status.</u> Legislature approved Board's submitted budget request, budget for FY 2007 increased by \$9,000. Increase brings budget to \$21,688 for the current fiscal year.

IV: NEW BUSINESS:

- a. "Open Line" Hawaii's Office of Information Practices July August 2006 newsletter was not available for distribution at this meeting.
- b. "The Certifier" March/April 2006, ABC newsletter was not available for distribution at this meeting.
- c. "The High Road" May 2006 Hawaii State Ethics Commission newsletter was not available for distribution at this meeting.
- d. Conferring of Commission for Myron Nomura was conducted on 6-30-06 to next Board term ending 6-30-10.

- e. DRC notifications for Hale Ho'ola Hamakua and East Honolulu WWTPs were approved.
- f. DRC notification from Gecko Enterprises, Inc. regarding its plants was approved
- g. Notification of change of ownership for Mauna Lani Wastewater Treatment Plant was accepted.
- h. Board unanimously agreed to include congratulatory letter and Code of Ethics documents to operators who passed their exams and operators renewing their license. Going forward, the Code of Ethics will be included with exam applications for operators to sign and submit with application. Board to prepare Code of Ethics poster for all treatment plants to post.
- i. Exam application requests from Kauai County operator Robert Kawamura, Oahu operator Helaman Lauaki and Hawaii County operator, Charles Sloan were denied for one or more of the following reasons: the exam application deadline had passed; one-time deadline extension for Kauai operators had passed; operator course completion certificates or a SOTC certified listing of courses completed were not submitted with the application before the deadline; and the signed application and payment check were dated before the application deadline thus, allowing ample time to meet the deadline.
- j. Board received notice from DOH on new Sea Life Park WWTP. Wayne will conduct a classification inspection of Sea Life Park WWTP.
- k. Board discussed Wastewater Branch referral regarding an operator who falsified records. By a unanimous vote (6-0), Board agreed to request the County of Maui's complete investigation report for the Board's review.
- 1. Jerome Riesenbeck Grade 4 reciprocity request from Missouri was denied because Missouri's certification requirements were not compatible with Hawaii requirements. Letter of employment was also not attached to his request.
- m. Joseph Jares' CEU request for completion of a WEF Operations Wastewater Treatment Course is being returned to him for more information.
- n. Grade 3 Temporary Certification request for Aaron Ayakawa was denied because there was no request from an employer and statement from the directing certified operator on fulfilling his responsibilities.
- o. Proposed changes to HAR chapter 11-61 is being deferred till the next meeting. Board agreed to hold a 2 day meeting in September to allow time to focus on HAR chapter 11-61 revisions.
- p. No comments received from Board members on ABC's inquiry on appropriateness of test questions.
- q. Board selected 100 certification exam questions for each test.

IV. NEXT MEETING:

Date: September 21-22, 2006

Time: 8:30 am

Site: Statewide Wastewater Operator Training Center

V. ADJOURNMENT: 1:20 pm